

# COMMUNITY-DRIVEN CHANGE ASSESSMENT TOOLKIT

Guidance on what to measure when assessing progress on community-driven change (CDC)



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## How to Use This Toolkit

Community-driven change (CDC) is an approach to development programmes in which communities identify, design, and execute solutions for the challenges they face. Funders and nonprofits are increasingly recognising that adopting a CDC approach is often more inclusive and sustainable than traditional grantmaking, but they agree that there is a need for practical guidance on how to assess progress towards CDC. Since CDC values the process of strengthening power, assets, and equity & inclusion in the community over only tracking programmatic markers of success (such as number of constituents helped or number of schools built), it needs an approach that is different from traditional measurement practices. This toolkit aims to help funders and nonprofits develop a shared language around measuring CDC.

## If you are...

an implementing organisation working with communities, you can use this toolkit to add a CDC orientation to your work by including indicators outlined in this toolkit in your existing measurement frameworks, alongside the programmatic indicators you might already be tracking.

**a funder**, you can use the guidance in this toolkit to take a more holistic approach to the kind of change you want to see in the communities you work with and start a conversation with your grantees on how you can adapt your existing reporting structures to reflect this approach.

## Power and Assets Are at the Centre of Community-Driven Change



## **Getting Started**

## Step 1: Choose what to measure

Identify which indicators (or metrics) are most useful to track in collaboration with the communities you work with. The <u>Indicators Bank</u> in this toolkit contains an extensive list of illustrative indicators that you can use as starting points to identify outputs and outcomes<sup>1</sup> that correlate to the CDC process of building power, assets, and equity & inclusion in the community. We have also included some reflection questions to help you think through which indicators might be most relevant for your work along with guidance on how to collect data.

## Step 2: Map indicators on an impact framework

An impact framework is a useful tool to help track day-to-day activities against the short-term and long-term changes you would like to see through your work. Use the <u>template</u> provided to map the indicators you identified in Step 1 across an impact framework to visualise progress over time. For your reference, we have provided examples of what CDC-focused impact frameworks could look like across different thematic focus areas (such as livelihoods, rights-based work, and health).

## Step 3: Review and test your framework

Once you have reached a consensus with your funder/grantee, review and test your draft through conversations with the community and other critical stakeholders.

# A few considerations for assessing progress on CDC

- This toolkit is illustrative, not comprehensive. While the indicators and templates provided in this toolkit are sector-agnostic, they are meant to be used in conjunction with your existing assessment approaches and in line with your theory of change.
- Tailoring the assessment to the context of your work is key. We
  encourage you to involve the communities you work with throughout the
  assessment process and tailor the indicators and approach to assessing
  progress based on their distinct needs and the context of your work. Above
  all, we recommend you take care not to overburden the communities. (For
  more on what to keep in mind while measuring CDC, refer to our article
  "Four Guiding Principles on Assessing Progress on CDC.")
- Transformative change takes time. In the beginning, assessing progress might be more about inputs and outputs, rather than outcomes, and that's okay. Remember, CDC is a marathon, not a sprint.
- Iteration and learning are at the heart of assessing progress on CDC. The indicators and framework template showcased in this toolkit might appear linear, but they can, and will, change. CDC is a dynamic, non-linear process that focuses on responding to the changing needs of the community. We encourage you to build in time during your assessment process for iteration, reflection, and learning.

1 Outputs refer to immediate effects of a programme activity while outcomes refer to short-, medium-, or long-term effects.

# **CHOOSE WHAT TO MEASURE**

## What This Section Covers

- Themes and sub-themes of power, assets, equity & inclusion: Power, assets, and equity & inclusion are the building blocks of CDC. But breaking down exactly what they mean, or how they show up in the context of your work, can be challenging. To help with this, we have created themes and sub-themes that illustrate what power, assets, and equity & inclusion can look like in the communities with which you work.
- Representative lists of outputs and outcomes (Indicators Bank): For each sub-theme, we have provided examples of indicators (outputs and outcomes) you can track to assess progress. For context, outputs are the direct deliverables, or immediate effects, of a programme activity (e.g. the number of individuals who completed a training on government schemes available to them) while outcomes are the short-, medium-, and long-term effects that you aim to achieve through your work (for instance, change in the community's awareness about government schemes).
- Questions to keep in mind while choosing indicators: What to consider to select indicators that resonate the most with your work.
- **Guidance on data collection:** While this toolkit doesn't provide detailed guidance on collecting and measuring primary data, it contains an overview of matching data-collection tools to your chosen indicators and what to look out for when collecting data.

## **QUICK LINKS**

**Community Power:** The community's shared goals and aspirations, collective agency, and sense of shared ownership of the community's success.

<u>Themes and Sub-themes</u> | <u>Indicators Bank</u>

**Community Assets:** Knowledge assets such as technical know-how and leadership capabilities to improve livelihoods, as well as access to resources like government entitlements, social protection, financial capital, and networks through civil society, philanthropy, and markets.

<u>Themes and Sub-themes | Indicators Bank</u>

**Equity & Inclusion:** Social cohesion and balance of power within the community, especially with respect to historically marginalised groups.

Themes and Sub-themes | Indicators Bank

Questions to Keep in Mind While Choosing Indicators

**Collecting Data** 



## Community Power: Themes and Sub-themes

THEMES	DEFINITION	SUB-THEMES
SHARED GOALS AND ASPIRATIONS	The community is aware of its constitutional rights and entitlements, including public services. Community members have a strong sense of their shared identity and a shared vision for their collective future.	<ul> <li>Community awareness: Community members are aware of basic constitutional rights and essential government schemes and can access them as well.</li> <li>Shared identity: Community members have a shared bond with each other based on shared variables of identity, like beliefs, language, or participation in a common institution.</li> <li>Shared vision or goals: Community members have common goals (apart from governing body mandates) that are linked to positive social outcomes (such as reducing tobacco consumption) and have a history of working together towards realising these goals.</li> </ul>
COLLECTIVE AGENCY AND INCLUSIVE OWNERSHIP	The community addresses its most pressing social/socio-economic development needs through collective efforts (with external support, as needed) and has a shared responsibility for the success and continuity of development initiatives.	<ul> <li>Collective representative units to elevate community interests: Community bodies, whether formal or informal, are active, and address and elevate the community's pressing issues.</li> <li>Community involvement and participation in collective representative units: Community members participate in governance, decision-making, and implementation processes pertaining to all community-related interventions (by community bodies and nonprofits).</li> </ul>



THEME	SUB-THEME
SHARED GOALS AND ASPIRATIONS	COMMUNITY AWARENESS

#### OUTPUTS

- Number of individuals reached through such interactions as community meetings/camps/mass media campaigns/door-to-door visits/mobile SMS campaigns to raise awareness on government schemes for basic rights and entitlements
- Number of individuals trained on the process of availing schemes/entitlements (e.g. documentation, access to local government departments)
- Number of individuals attending camps on social issues (for instance, child marriage) and rights/entitlements, including human rights (e.g. child labour laws or the right to free education)
- Number of community advisory councils formed (with representation from marginalised groups such as the elderly, youth, women) to discuss social issues/rights and entitlements
- Number of individuals trained by advisory councils on social issues/rights and entitlements
- Number of schools or local centres (like healthcare centres) or local governing bodies (like panchayats or ward committees) providing education about government schemes and citizens' rights

#### **INTERMEDIATE OUTCOMES**

- Increase in community members enrolling in government schemes\*
- Improvement in social norms (such as reduction in child marriage rates, reduction in child labour, and improved enrolment in primary education)

<sup>+</sup> There is no direct mapping between individual outputs and individual intermediate outcomes; multiple outputs could influence a single intermediate outcome.

<sup>\*</sup> Schemes such as Pradhan Mantri Awas Yojana, Atal Pension Yojana, Pradhan Mantri Gareeb Kalyan Yojana, National Food Security Act, and Sukanya Samriddhi Yojana in India, and Unemployment Insurance Fund and National Student Financial Aid Scheme in South Africa.



THEME	SUB-THEME
SHARED GOALS AND ASPIRATIONS	SHARED IDENTITY

OUTPUTS	INTERMEDIATE OUTCOMES
<ul> <li>Number of individuals attending discussions on changing regressive social norms and practices (such as child marriage or child labour)</li> <li>Number of individuals attending community gatherings held by groups to celebrate local traditions, values, and shared goals</li> <li>Number of individuals attending discussions on the community's common issues and potential solutions</li> </ul>	<ul> <li>Institutionalised practice to engage in discussions on shared goals/priorities in community forums/platforms</li> <li>Increase in alignment amongst community members on shared priorities</li> </ul>



THEME	SUB-THEME
SHARED GOALS AND ASPIRATIONS	SHARED VISION/GOALS+

#### OUTPUTS INTERMEDIATE OUTCOMES • Number of common goals defined by the community to improve social outcomes, with a focus on addressing • Improvements in targets identified priorities of marginalised groups (such as reduction in underage marriage amongst minority girls, improved for defined common goals access to education for indigenous youth, reduction in discrimination against LGBTQIA+ individuals) Increase in number of meetings • Number of individuals attending forums held (monthly/weekly/quarterly) to bring up common goals to local held by local governing bodies\* governing bodies where common goal statements are discussed as a priority - Number of individuals from marginalised backgrounds (Dalits, women, migrants, refugees, youth, the unemployed, indigenous people) attending such forums Increase in representation of marginalised groups in local decision-• Number of nonprofits that have decided to adopt goals defined by the community (e.g. a nonprofit that has making forums/platforms around decided to undertake campaigns to influence household norms that can reduce tobacco consumption in a common goals community where it has been identified as a common goal) Increase in share of community • Number of resources (natural/man-made) shared by community members (such as water supply or members using shared resources community halls)

<sup>+</sup> The common goals mentioned here refer to the community's common shared vision, distinct from development mandates of local governance structures.

<sup>\*</sup> Gram Panchayats (in the India context), village councils, community development committees, traditional leaders, and council elders.



THEME	SUB-THEME
	30B-1 REME

COLLECTIVE AGENCY\* AND INCLUSIVE OWNERSHIP

COLLECTIVE REPRESENTATIVE UNITS TO ELEVATE COMMUNITY INTERESTS

OUTPUTS	INTERMEDIATE OUTCOMES
<ul> <li>Number of community groups/collectives/community-based organisations (CBOs) formed or activated*         <ul> <li>Number of goals identified by the collectives</li> <li>Number of meetings conducted by the collectives</li> </ul> </li> <li>Percentage of representation of marginalised groups in community groups/collectives/CBOs</li> </ul>	<ul> <li>Community groups/collectives/CBOs make progress towards their stated goals. E.g.</li> <li>Increase in average household disposable income levels</li> <li>Increase in community members utilising government schemes**</li> <li>Increase in public funding unlocked for key infrastructure (such as roads, schools for girls, and hospitals)</li> <li>Increase in responsiveness of the local government and improved service delivery through the activation of ward committees</li> <li>Improvement in neighbourhood security and reduction in crime rates through the activities of the Nyumba Kumi initiative**</li> <li>Increase in community-led management of common assets/resources (such as irrigation tanks or community libraries)</li> <li>Enhanced social cohesion and trust between community members and local authorities due to the creation of community groups/collectives/CBOs</li> </ul>

<sup>+</sup> For outcomes such as agency, which need to be broken down into smaller components, organisations may benefit from consulting subject-matter experts.

<sup>\*</sup> Self-help groups (SHGs), village development committees (VDCs), farmer producer organisations (FPOs), stokvel groups, Nyumba Kumi groups, ward committees, or other community groups (definitions in the Glossary). We have used this terminology as indicative of a non-exhaustive set of bodies that may exist for representing and elevating the best interests of the community.

<sup>\*\*</sup> Schemes such as Pradhan Mantri Awas Yojana, Atal Pension Yojana, Pradhan Mantri Gareeb Kalyan Yojana, National Food Security Act, and Sukanya Samriddhi Yojana in India; Unemployment Insurance Fund, and National Student Financial Aid Scheme in South Africa, and Nyumba Kumi (a community policing initiative) in Kenya.



#### THEME

COLLECTIVE AGENCY\* AND INCLUSIVE OWNERSHIP

#### SUB-THEME

COMMUNITY INVOLVEMENT AND PARTICIPATION IN COLLECTIVE REPRESENTATIVE UNITS

#### **OUTPUTS INTERMEDIATE OUTCOMES** Overall number of attendees/attendance rate in community groups/ • Increase in time given to community members to speak in collectives/community-based organisations (CBOs) the meetings • Number of people from marginalised backgrounds (Dalits, women, Increase in community members' trust in community groups/ migrants, refugees, youth, the unemployed, indigenous people) collectives/CBOs attending meetings of collectives Increase in transparency in functioning of the community groups/ • Mechanism(s) developed for the community groups/collectives/CBOs collectives/CBOs to share information about fund utilisation • Improvement in the quality of documentation of community meetings through mechanisms like meeting minutes Mechanism(s) institutionalised for documentation of community meetings Decrease in CDC nonprofit(s)' participation in meetings • Number of meetings conducted with no involvement from CDC nonprofit(s)

<sup>+</sup> For outcomes such as agency, which need to be broken down into smaller components, organisations may benefit from consulting subject-matter experts.





## Community Assets: Themes and Sub-themes

THEMES	DEFINITION	SUB-THEMES
	The community builds on its	• <b>Technical/income-generating skills:</b> Community members have technical skills (e.g. digital literacy, conservation, climate-resilient farming practices) that help them improve their quality of living (through increased income).
STRONG KNOWLEDGE BASE AND LEADERSHIP	own knowledge, capabilities/ skills, and leadership capacity to sustain its efforts and thrive	<ul> <li>Problem-solving capabilities: Community members have improved interpersonal and critical-thinking skills and confidence, and engage better with internal/external stakeholders.</li> </ul>
	across generations.	<ul> <li>Leadership capability and local knowledge: The community has a bench of leaders who can speak for the community in relevant forums and guide community action, and has expanded on its existing traditional knowledge base and cultural assets and frameworks.</li> </ul>
	The community has access to social protection schemes	<ul> <li>Access to government benefits: Community members enroll in and access basic government schemes and entitlements.</li> </ul>
ENHANCED ACCESS TO	and structures (through the government) and/or financial	<ul> <li>Access/linkage to markets: Community members have channels to obtain private-sector support (access to markets, capital, inputs, networks, etc.).</li> </ul>
RESOURCES	capital, resources, and	<ul> <li>Access to other assets: Community members have access to assets like livestock and public goods (such as maternity-care shelters) that it can leverage in times of need to withstand external shocks as well as access to the natural environment (land, water, biodiversity, forests, etc.) to support ecological balance, ensure long-term resource availability, and build resilience to environmental risks.</li> </ul>



## Indicators Bank: Community Assets<sup>+</sup>

#### THEME

STRONG KNOWLEDGE BASE AND LEADERSHIP

#### **SUB-THEME**

TECHNICAL/INCOME-GENERATING SKILLS

# OUTPUTS Number of attendees in skill-building workshops/trainings conducted on: INTERMEDIATE OUTCOMES

- Income generation and alternative livelihood activities (e.g. climate-resilient farming techniques, livestock, tailoring)
- Entrepreneurship
- Number of attendees in skill-building workshops/trainings conducted on:
- Business skills (e.g. recording/tracking expenses, assessing risk, and evaluating profit)
- Digital literacy (e.g. using digital portals such as Aadhaar, Pradhan Mantri Kisan Sampada Yojana, Pradhan Mantri Ujjwala Yojana, M-PESA to access government services)
- Financial literacy (e.g. opening and maintaining a bank account)
- Number of community bodies/collectives/community-based organisations (CBOs)\* trained as Community Resource Persons (CRPs) for technical knowledge (e.g. technical trainings on agriculture, livestock, conservation, local enterprises)

- Increase in share of individuals deploying improved techniques and/or possessing alternate sources of livelihood
- Increase in share of individuals/households owning durable assets
- Rise in entrepreneurship amongst community members
- Increase in share of individuals/households regularly using banking/ financial services
- Increase in share of individuals with the ability to use digital technology like mobile apps/rise in usage of digital portals amongst community members
- Increase in the incidence of participants in trainings sharing learnings with individuals not in the programme
- Increase in individuals/households' capacity/resilience to absorb external shocks

<sup>+</sup>There is no direct mapping between individual outputs and individual intermediate outcomes; multiple outputs could influence a single intermediate outcome.

<sup>\*</sup>Self-help groups (SHGs), village development committees (VDCs), farmer producer organisations (FPOs), stokvel groups, Nyumba Kumi groups, ward committees, or other community groups (definitions in the Glossary). We have used this terminology as indicative of a non-exhaustive set of bodies that may exist for representing and elevating the best interests of the community.

**CHOOSE WHAT TO MEASURE** 



## Indicators Bank: Community Assets

SUB-THEME

PROBLEM-SOLVING CAPABILITIES

#### THEME

STRONG KNOWLEDGE BASE AND LEADERSHIP

#### OUTPUTS

- Number of attendees in workshops/training programmes conducted on soft skills such as problem-solving, communication, time management, teamwork, and conflict resolution
- Number of community groups/collectives/community-based organisations (CBOs) trained on soft skills
- Number of leaders trained in tools and techniques to resolve the community's conflicts
- Number of solutions developed by the community to solve its challenges

#### INTERMEDIATE OUTCOMES

- Increase in instances of community leaders undertaking conflictresolution practices (Also see: <u>Equity & Inclusion indicators</u>)
- Increase in confidence levels of community members in undertaking complex and analytical tasks such as pooling funds, budgeting, or drafting plans
- Improvement in confidence levels of community members in decision making during meetings
- Rise in innovation/bottom-up solutioning amongst community members
- Improvement in ability to interact/partner with external stakeholders amongst community members

**CHOOSE WHAT TO MEASURE** 



## Indicators Bank: Community Assets

THEME

STRONG KNOWLEDGE BASE AND LEADERSHIP

#### SUB-THEME

LEADERSHIP CAPABILITY AND LOCAL KNOWLEDGE

#### OUTPUTS INTERMEDIATE OUTCOMES • Increase in time given to community leaders to speak in public forums • Number of attendees in trainings conducted on leadership development • Increase in representation of people from marginalised backgrounds in leadership groups/forums - Number of attendees from marginalised backgrounds (Dalits, women, migrants, refugees, youth, the unemployed, indigenous people) in - Increase in share of women leaders in the community trainings conducted on leadership development (Also see: Equity & - Increase in share of youth leaders in the community Inclusion indicators) • Presence of a pooled leadership structure (with rotation of leaders in • Number of leadership roles held by individuals from marginalised governing bodies) backgrounds in collectives and governing bodies Increase in codification of local and traditional knowledge/ Number of attendees in meetings to capture local knowledge/ language/culture language/culture • Integration of local and traditional knowledge/culture in designing • Number of attendees in events celebrating local culture and art solutions



## Indicators Bank: Community Assets

THEME	SUB-THEMI
IHEME	SUB-THE

ENHANCED ACCESS TO RESOURCES

#### ACCESS TO GOVERNMENT BENEFITS

## OUTPUTS INTERMEDIATE OUTCOMES Increase in access to government schemes\* • Number of individuals reached through camps/mass media campaigns/door-to-door visits organised to raise awareness on - Increase in access to government schemes by marginalised groups in the community government schemes for basic rights and entitlements Increase in community's engagement with CRPs/community workers/ • Number of community-based help centres or mobile service points volunteers in accessing entitlements and schemes established to facilitate enrolment in government programmes like India's e-Sewa Kendra, Kenya's Inua Jamii (cash transfers for Decrease in cost for rural or marginalised groups to access elderly and vulnerable households), and South Africa's Social government schemes Security Agency grants Number of individuals aware of government benefits such as voting, social grants, free education schemes, healthcare access, and agricultural support programmes • Number of Community Resource Persons (CRPs)/community workers/volunteers trained to support community members to avail government schemes

<sup>\*</sup>Schemes such as the Pradhan Mantri Awas Yojana, Atal Pension Yojana, and the National Food Security Act in India; and Social Security Agency grants [including child support, disability grants and pensions] in South Africa.



## Indicators Bank: Community Assets

THEME	SUB-THEME

ENHANCED ACCESS TO RESOURCES

### ACCESS/LINKAGE TO MARKETS

OUTPUTS	INTERMEDIATE OUTCOMES
<ul> <li>Number of community enterprises established (e.g. for clothing, furniture)</li> <li>Number of market linkages created for collectives such as self-help groups (SHGs) and farmer producer organisations (FPOs)</li> </ul>	<ul> <li>Increase in number of collectives (FPOs, SHGs, others) actively engaged in market linkages (negotiating better prices, identifying distribution channels, or contracting buyers)</li> <li>Increase in access to private capital</li> </ul>
<ul> <li>Number of partnerships created between collectives (say, FPOs) and private organisations (for acquiring inputs, financing, accessing agricultural technology, etc.)</li> <li>Number of bank loans availed by community members</li> </ul>	Improved market linkages for local products



## Indicators Bank: Community Assets

THEME	SUB-THEME

ENHANCED ACCESS TO RESOURCES

#### OOD TITLETTE

**ACCESS TO OTHER ASSETS** 

### **OUTPUTS** INTERMEDIATE OUTCOMES • Number of community members supported on asset creation • Increase in share of individuals earning income from alternate sources individually or through collective units. E.g.: • Increase in monetary value of income-generating assets - Income-generating assets created for individual households (e.g. • Increase in share of women with one or more assets to her name livestock) and climate adaptive/resilient strategies for communities Increase in access to land rights and tenure amongst community - Resources created to protect the community against threats to food and members water security (e.g. dams, shelters) Reduction in loss of life and livelihoods due to natural disasters and - Critical community infrastructure created (e.g. maternity-care shelters, climate change childcare centres) • Diversity of assets created in the community (e.g. livestock, solar - Climate-resilient assets created for the community (renewable energypanels, knowledge, technology) based electrification, water irrigation, water harvesting systems, etc.) Increase in common assets/resources (e.g. irrigation tanks, Number of community assets created by utilising community library) government schemes/funds Number of individuals/households that contributed to community funds for asset creation



## Equity & Inclusion: Themes and Sub-themes

THEMES	DEFINITION	SUB-THEMES
SOCIAL COHESION AND BALANCE OF POWER	There is social cohesion and a balance of power within the community, especially with respect to historically marginalised groups.	<ul> <li>Inclusivity and adequate representation in decision making:         Community bodies have adequate representation from marginalised subgroups (such as Dalits, women, minority groups, migrants, refugees, youth, senior citizens, the unemployed, indigenous people, persons with disabilities).     </li> <li>Conflict-resolution mechanisms: The community has avenues and platforms to raise and resolve issues of conflict faced by marginalised subgroups.</li> </ul>

Note: When addressing equity & inclusion, consider the intersectionality between various dimensions of equity (e.g. gender and caste, or religious minority and poverty).



## Indicators Bank: Equity & Inclusion+

THEME

SOCIAL COHESION AND BALANCE OF POWER

#### SUB-THEME

INCLUSIVITY AND ADEQUATE REPRESENTATION IN DECISION MAKING

#### OUTPUTS

- Number of individuals from marginalised communities in decisionmaking governing bodies (such as gram sabhas, zila parishads, Urban Local Bodies, village councils, farmer cooperatives, stokvels)
- Number of individuals from marginalised communities in community platforms/forums/working groups for decision making, such as self-help groups (SHGs), village organisations (VOs), village development committees (VDCs), sanitation and child protection committees
- Number of individuals attending trainings/awareness campaigns conducted specifically to sensitise the community on issues faced by marginalised communities

#### INTERMEDIATE OUTCOMES

- Increase in share of marginalised population participating in meetings of decision-making governing bodies
- Increase in share of women in governing bodies
- Improvement in social indicators of marginalised populations (disease incidence, mortality, education levels, etc.)
- Increase in inclusion of priorities of marginalised communities in village or community-level plans
- Increase in individual agency of women\* (i.e. self-confidence and self-sufficiency, being self-employed or having control over their own savings), especially amongst those who are also marginalised due to caste, disability, or other factors

<sup>+</sup> There is no direct mapping between individual outputs and individual intermediate outcomes; multiple outputs could influence a single intermediate outcome.

<sup>\*</sup> For outcomes such as agency (definition in the Glossary), which need to be broken down into smaller components, organisations may benefit from consulting subject-matter experts.



## Indicators Bank: Equity & Inclusion+

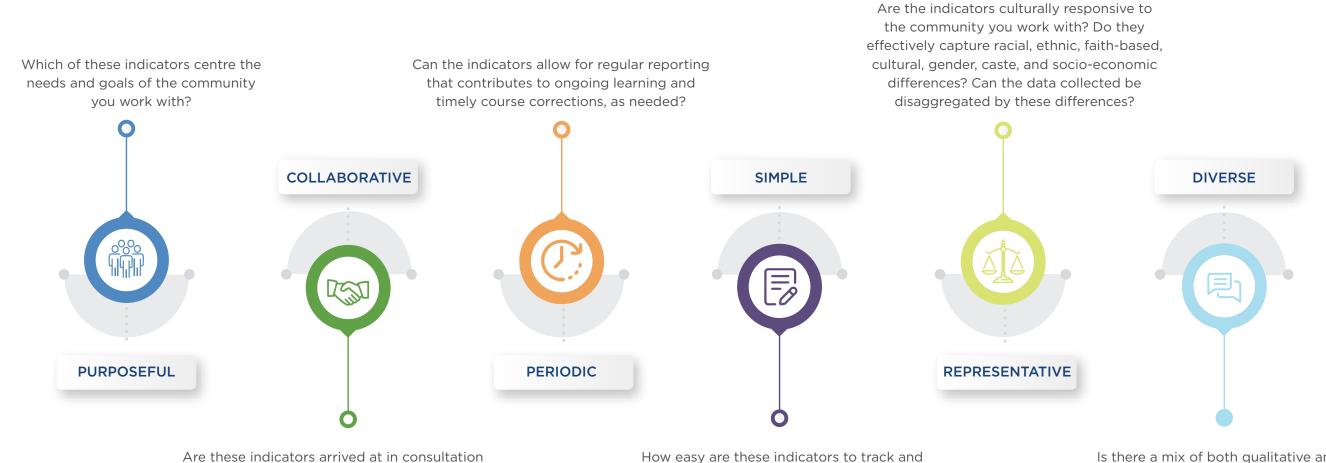
THEME	SUB-THEME
SOCIAL COHESION AND BALANCE OF POWER	CONFLICT-RESOLUTION MECHANISMS

OUTPUTS	INTERMEDIATE OUTCOMES
<ul> <li>Number of forums* created to resolve conflicts amongst community members</li> <li>Number of attendees in forums to resolve conflicts amongst community members</li> </ul>	<ul> <li>Increase in conflicts resolved through forums</li> <li>Community satisfaction with the resolution process</li> <li>Conflict resolution leading to a change in leadership, better functioning of the collective, strategic planning, etc.</li> </ul>

<sup>\*</sup> The decision to have a conflict-resolution forum should be based on the nonprofit's understanding of the community's unique context.

## Questions to Keep in Mind While Choosing Indicators

with community members?



How easy are these indicators to track and measure, whether by an implementing organisation or the community? Are you choosing a small and optimal number of indicators so that the community is not

overburdened?

Is there a mix of both qualitative and quantitative indicators to capture shifts in agency and behaviour?

## Collecting Data

Once you have identified which indicators to track, it's important to consider the best way to collect primary data. The table below captures some common data-collection methods and the indicators they might be best suited for.



## SURVEYS AND

Indicators that can be assessed through numbers, ratings, and small open-ended responses

**QUESTIONNAIRES** 

Increase in average household disposable income levels

Increase in share of individuals/households owning durable assets

Increase in access to land rights and tenure



#### 1:1 INTERVIEWS

Primarily qualitative indicators requiring anecdotal evidence and individual context

The community's satisfaction with conflict-resolution processes

Increase in common assets/resources

Improvement in social indicators of marginalised populations



## FOCUSED GROUP DISCUSSIONS

Indicators for communitylevel changes, shifts in cultural norms, and shared opinions on issues

Increase in alignment amongst community members on shared priorities

Improvement in social norms around girls' education, early marriage, etc.

Conflict resolution leading to a change in leadership



## OBSERVATIONS OF HOUSEHOLDS/MEETINGS

Indicators to measure behavioural change, changes in lifestyle, community cohesion

Increase in confidence levels of community members in undertaking complex tasks such as pooling funds

Increase in time given to community leaders to speak in public forums



#### STORIES OF IMPACT/ CASE STUDIES

Indicators to highlight personal journeys, testimonials, and overall community transformation

Increase in individuals/ households' capacity/ resilience to absorb external shocks

Enhanced social cohesion and trust between community members and local authorities

THE METHODS OUTLINED HERE ARE NOT EXHAUSTIVE OR MUTUALLY EXCLUSIVE. WE RECOMMEND YOU USE A VARIETY OF METHODS TO GATHER DATA.

Source: The Bridgespan Group

BEST SUITED FOR

ILLUSTRATIVE INDICATORS

## Collecting Data: Quick Tips

- **Use mixed-methods**, that is, a variety of data-collection methods to get a full picture of progress.
- Balance breadth (number of respondents) with depth (richness of responses) of impact when collecting data. While surveys and interviews may lead to a greater sample size, stories of change can paint a more holistic picture of a community's transformation.
- Digitise and standardise your data-collection tools as much as possible by using mobile phones, online surveys, and other simple technologies without compromising accessibility.
- Ensure compliance with local data-privacy principles; avoid collecting nonessential personal information from community members.
- **Respect indigenous practices** of knowledge sharing and accommodate ways in which the community is most comfortable sharing data (for instance, oral storytelling).
- Use data, tools, and resources that already exist, wherever possible, to not overburden the community. Use secondary research to supplement or strengthen primary data collection. For example, government data on gram panchayat budgets, or data on the number of people who have bank accounts in a region, can supplement primary data around income increase in a community.
- **Progressively build MEL capabilities**, both within the community and in implementing organisations, and train those collecting data to use participatory approaches.

# MAP INDICATORS ON AN IMPACT FRAMEWORK

## What This Section Covers

- Guidance on creating an impact framework for CDC: Once you have identified what to measure, it can be helpful to use an impact framework to visualise progress in the immediate, medium, and long term. The next slide provides guidance on mapping indicators for power, assets, and equity & inclusion across outputs, intermediate outcomes, and ultimate outcomes and touches upon additional considerations, like the role of the external environment in your work and timelines for progress. The slide after provides a template that you can populate based on the context of your work.
- **Reference frameworks:** Sample impact frameworks for funders and nonprofits working on diverse thematic areas such as livelihoods, rights, and health.
- An overview of ultimate outcomes: In our past research on CDC, we identified seven markers of the long-term change that takes place once the community builds its power, assets, and equity & inclusion. This slide provides an overview of these outcomes across two pillars enduring social change and equitable impact along with examples of what this change looks like in communities across Asia and Africa.

## **QUICK LINKS**

**Developing an Impact Framework for CDC** 

Sample with Guidance | Template

**Reference Frameworks** 

<u>Livelihoods</u> | Rights-based Work

Health

Ultimate Outcomes: An Overview

## Developing an Impact Framework for CDC

Once you have identified what to measure, you can use an impact framework to visualise progress in the immediate, medium, and long term. Below is a sample, with guiding notes in Light Blue.

#### **INPUTS**

### **OUTPUTS** (~6-24 MONTHS)

# Number of individuals completing trainings that raise awareness on government entitlements and schemes

- 2 Number of common goals defined by the community to improve social outcomes
- 3 Number of collectives formed (SHGs, VDCs, FPOs) to elevate community interests

**Inputs:** The resources you invest and the activities you undertake in collaboration with the community to achieve a desired output. These are contextual and designed keeping in mind the needs and realities of communities.

**Outputs:** The immediate, quantifiable results of programme activities. Outputs are usually tracked in the short term; we've estimated a 6-24-month period here.

**Intermediate outcomes:** Medium-term markers of progress that one might see in the community as it builds its power, assets, and equity & inclusion.

## **INTERMEDIATE OUTCOMES** (>2 YEARS)

- 1 Increase in individuals enrolling in and utilising government schemes
- 2 3 Improvement in targets identified for defined shared goals

The numbers next to Outputs and Intermediate Outcomes represent their correlation. However, it's important to note that **outputs and outcomes are not mapped directly**. Several outputs might contribute to a single intermediate outcome. (In the example above, outputs 2 and 3 both contribute to the second intermediate outcome: "improvements in targets achieved for defined shared goals.") Similarly, over time, several intermediate outcomes may lead to one or more ultimate outcomes. Given the nature of CDC, it's also likely that outcomes may often overlap.

**Timelines of impact can vary**. While we've given estimated timelines for outputs, intermediate outcomes, and ultimate outcomes, the actual duration will vary depending on the context and geography of your work, and the external environment.

#### **ULTIMATE OUTCOMES**

(> 5 YEARS)

In our past research, we identified seven ultimate outcomes that reflect the long-term change that CDC can bring about (see page "Ultimate Outcomes: An Overview" for more details). We've taken these as the "end point" for the framework, although they're not mapped directly to intermediate outcomes.

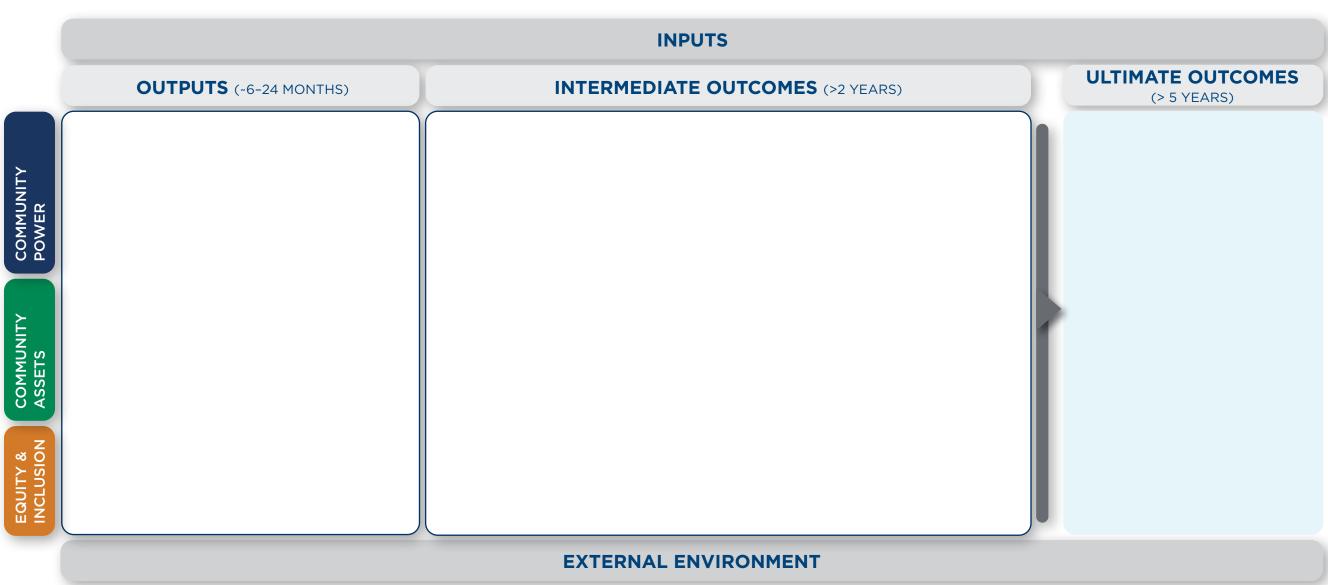
Since these ultimate outcomes are transformative, funders and nonprofits may need to design an evaluation study with the help of subject-matter experts to assess progress.

### **EXTERNAL ENVIRONMENT**

**External environment:** External factors (like policy or regulatory changes or natural calamities) influence the CDC journey and the success of interventions.

## Developing an Impact Framework for CDC

Use the template below to develop your own impact framework for CDC:



## Assessing Change Through a CDC Approach for **Livelihoods**

#### **INPUTS**

### **OUTPUTS** (~6-24 MONTHS)

# Number of individuals completing trainings that raise awareness on government entitlements and schemes

- Number of common goals defined by the community to improve social outcomes\*
- Number of collectives formed (SHGs, VDCs, FPOs) to elevate community interests
- Number of individuals completing trainings on income generation/ alternative livelihoods, soft skills or leadership development
- Number of partnerships created between FPOs and private markets
- 6 Number of loans or private capital unlocked
- Number of income-generating assets created for individual households (e.g. livestock)
- Number of individuals from marginalised communities in decision-making governing bodies and collectives

## **INTERMEDIATE OUTCOMES** (>2 YEARS)

- 1 Increase in individuals enrolling in and utilising government schemes
- 2 Improvement in targets identified for defined shared goals
- Increase in individual agency levels<sup>+</sup>
  Increase in individuals owning assets
  - Increase in leadership roles held by individuals from marginalised communities
  - Development of a pooled leadership\*\* structure in the community
- 134567 Increase in average household disposable income levels
  - 67 Increase in value of income-generating assets
  - Innovations taking place in the community to create a diverse range of assets
    - 8 Increase in representation of marginalised groups in collectives and governing bodies
    - 8 Increase in issues raised pertaining to marginalised groups

#### **ULTIMATE OUTCOMES**

(> 5 YEARS)

Capital flows to communities from non-philanthropic sources

Communities increase access to a range of government benefits

Social norms and mindsets shift to elevate the voices of marginalised communities

Well-being of marginalised populations is ensured

#### **EXTERNAL ENVIRONMENT**

COMMUNITY POWER

COMMUNITY ASSETS

∞ Z O

<sup>+</sup> For outcomes such as agency, which need to be broken down into smaller components, organisations may benefit from consulting subject-matter experts.

\* The common goals mentioned here refer to the community's common shared vision, distinct from development mandates of local governance structures.

<sup>\*\*</sup> Leadership structure where leaders rotate after a fixed period.

## Assessing Change Through a CDC Approach for **Rights-based** Work

#### **INPUTS**

### **OUTPUTS** (~6-24 MONTHS)

## 1 Number of individuals completing trainings that raise awareness on government entitlements and schemes

- Number of common goals defined by community to improve social outcomes\*
- Number of collectives formed to elevate community interests
- Number of individuals trained on leadership, and exercising constitutional rights including labour and human rights
- Number of applications submitted to/meetings set up by community members with local government officials to access improved amenities
- Number of individuals from marginalised communities represented in community groups

## **INTERMEDIATE OUTCOMES** (>2 YEARS)

- Increase in individuals enrolling in and utilsing government schemes
- Improvement in targets identified for defined shared goals
- Increase in individual agency levels<sup>+</sup>
- Increase in leadership roles held by individuals from 346 marginalised communities
  - Development of a pooled leadership\*\* structure in the community
  - Increase in initiatives taken by community members for the community's development
  - Improved access to basic amenities (e.g. healthcare. infrastructure)
  - Increase in individuals accessing entitlements (e.g. job cards) and exercising constitutional rights
    - Increase in representation of marginalised groups in collectives and governing bodies
    - Increase in issues raised pertaining to marginalised groups

#### **ULTIMATE OUTCOMES**

(> 5 YEARS)

**Communities become** the architects of their own change

**Communities increase** access to a range of government benefits

Social norms and mindsets shift to elevate the voices of the marginalised communities

**Public policies and systems** become more inclusive

Well-being of marginalised populations is ensured

## **EXTERNAL ENVIRONMENT**

COMMUNITY POWER

COMMUNITY ASSETS

EQUITY & INCLUSION

<sup>+</sup> For outcomes such as agency, which need to be broken down into smaller components, organisations may benefit from consulting subject-matter experts.

<sup>\*</sup> The common goals mentioned here refer to the community's common shared vision, distinct from development mandates of local governance structures.

<sup>\*\*</sup> Leadership structure where leaders rotate after a fixed period.

## Assessing Change Through a CDC Approach for **Health**

#### **INPUTS**

## **OUTPUTS** (~6-24 MONTHS)

# Number of individuals completing trainings that raise awareness on government entitlements and schemes

- Number of common goals and plans defined by community to improve health outcomes\*
- Number of collectives formed to elevate community needs/interests
- Number of financial or non-financial partnerships formed by the collectives with local ecosystem actors (e.g. government bodies, private service providers)
- Number of informal leaders/collective members trained on technical knowledge (e.g. government programmes/schemes, maternal care) and soft skills (e.g. leadership, communication)
- 6 Number of individuals from marginalised communities represented in decision-making collectives and community health workforce

## **INTERMEDIATE OUTCOMES** (>2 YEARS)

- Increase in individuals enrolling in and utilising government schemes
- 2 3 Improvement in targets identified for defined shared goals
- 345 Increase in individual agency levels<sup>+</sup>
- Increase in community's participation in local planning for healthcare interventions
  - (3)(4) Increase in access to public health services
- Increase in family's savings due to decreased out-of-pocket expenditure
- 345 Increase in the community's dialogue on health-related issues
  - 4 Increase in the community's comfort with public health services
  - Improvement in health and nutrition outcomes in the community
- 245 Increase in allocation towards community priorities in local government plans/budgets
- Increase in representation of marginalised groups in collectives and governing bodies as well as in leadership roles
  - 6 Increase in issues raised pertaining to marginalised groups

#### **ULTIMATE OUTCOMES**

(> 5 YEARS)

Communities become the architects of their own change

Communities have increased access to a range of government benefits

Public policies and systems become more inclusive

Well-being of marginalised populations is ensured

### **EXTERNAL ENVIRONMENT**

COMMUNITY POWER

COMMUNITY

<sup>+</sup> For outcomes such as agency, which need to be broken down into smaller components, organisations may benefit from consulting subject-matter experts.

<sup>\*</sup> The common goals mentioned here refer to the community's common shared vision, distinct from development mandates of local governance structures.

**MAP INDICATORS** 

## Ultimate Outcomes: An Overview



COMMUNITIES BECOME THE ARCHITECTS OF THEIR OWN CHANGE



CAPITAL FLOWS TO
COMMUNITIES FROM NONPHILANTHROPIC SOURCES



COMMUNITIES INCREASE ACCESS TO A RANGE OF GOVERNMENT BENEFITS



COMMUNITIES'
DEVELOPMENT BECOMES
MORE HOLISTIC

ENDURING SOCIAL CHANGE

One Village Partners helps upskill community members so that they can cater to their own developmental priorities. Today, 81% of community members contribute to development projects.

SPECTRA mobilises women through self-help groups, provides skilling education, and increases women's access to bank credit and markets. Women now leverage resources from financial institutions and private players.

Saamuhika Shakti helps increase awareness of rights and facilitates access to government social security schemes in informal waste-picker communities. More waste pickers are now actively pursuing a broader range of government benefits.

Swades Foundation focuses on a 360-degree model of change through village development committees, to provide communities the space and the resources to design and implement solutions across a range of needs.



SOCIAL NORMS AND MINDSETS
SHIFT TO ELEVATE THE VOICES OF
MARGINALISED COMMUNITIES



PUBLIC POLICIES AND SYSTEMS
BECOME MORE INCLUSIVE



WELL-BEING OF MARGINALISED POPULATIONS IS ENSURED

EQUITABLE IMPACT

<u>Tostan</u> engages communities to develop new social dynamics that elevate the voices of women and girls in households, and in community decision making. Over the course of their work, **30,000+ women have been selected for community leadership positions.**  Lwala follows a model that focuses on increasing the community's ownership in shaping the quality of healthcare they receive. Their initiatives have resulted in a 79% increase in community health committees that hold monthly meetings with health workers to review health data for decision making.

SEARCH creates opportunities and spaces for community members to find solutions to their health problems through platforms such as focus group discussions. This has resulted in 93% of newborns receiving home-based care across rural communities in Gadchiroli, Maharashtra.

Note: We arrived at these seven outcomes through extensive interviews with organisations across Asia and Africa that have successfully implemented CDC. For more details, refer to our research: Community-driven Change: Demonstrating Impact in Africa and India.

# **APPENDIX**

## Glossary of Terms (1/2)

TERM	DEFINITION
AGENCY <sup>1</sup>	Capacity to influence household-level economic activities, income allocation towards consumption, social norms; improved recognition, well-being, reduction in risk of violence and workload
COLLECTIVES <sup>2</sup>	Terminology used to describe women's groups, producer groups, and other voluntary bodies like self-help groups (SHGs), village development committees (VDCs), farmer producer organisations (FPOs)
COMMUNITY <sup>3</sup>	Groups of people who share common connections, perceptions, and intentions. They can be based on geographical location, belief, sports teams, workplaces, shared learning needs, courses, or common experiences like diseases
COMMUNITY ASSETS <sup>2</sup>	Knowledge assets such as technical know-how and leadership capabilities to improve livelihoods, as well as access to resources like government entitlements, access to social protection, financial capital, and networks through civil society, philanthropy, and markets
COMMUNITY POWER <sup>2</sup>	The community's shared goals and aspirations, collective agency, and a sense of shared ownership for the community's success
COMMUNITY-DRIVEN CHANGE <sup>2</sup>	A social process whereby communities actively participate in, lead, and own the identification, design, and implementation of solutions
COMMUNITY-BASED MONITORING <sup>4</sup>	Any monitoring of intervention led by communities, where a key principle is that communities decide what to monitor and how to act upon the data collected
COMMUNITY RESOURCE PERSONS (CRPS) <sup>5</sup>	Members of the community who are employed by community-based organisations (CBOs) and specialise in areas such as training, social action, financial inclusion, amongst others
EQUITY & INCLUSION <sup>2</sup>	Social cohesion and balance of power within the community, especially with respect to historically marginalised groups
EVALUATION <sup>6</sup>	Discrete assessments or studies to answer critical questions about an organisation's programme(s). Evaluations can be done internally or externally, to support learning and improvement, but also to demonstrate evidence and influence the field

## Glossary of Terms (2/2)

TERM	DEFINITION
FARMER PRODUCER ORGANISATIONS (FPOS) <sup>7</sup>	A legal entity that is owned and managed by farmers, including cultivators, dairy producers, fishers, and others engaged in primary production in the agriculture sector. FPOs buy inputs from manufacturers, and sell their products to bulk buyers, retailers, and consumers
IMPACT EVALUATION <sup>6</sup>	A type of evaluation that studies whether a change in outcomes can be attributed to an organisation's programme. Outcomes proven through an impact evaluation are impacts
NYUMBA KUMI INITIATIVE MEETINGS	Kenyan community policing strategy promoting neighbourhood security and social cohesion by encouraging residents to know their neighbours and collaborate with law enforcement
PERFORMANCE MEASUREMENT <sup>6</sup>	Continuous tracking of data, typically by an organisation's own staff through an internal data system, for the primary purposes of accountability, learning, and improvement
REPRESENTATIVE UNIT/ BODY	Voluntary or mandatorily set up formal or informal bodies that may exist for representing and elevating the best interests of the community
SELF-HELP GROUPS (SHGS) <sup>5</sup>	A homogenous group that forms the building block of India's National Rural Livelihoods Mission, with members belonging to the same community and living in the vicinity of each other. It aims to foster mutual cooperation and collective action for social and economic development, particularly through building financial literacy and providing financial services to its members
STOKVEL <sup>8</sup>	A community savings group through which members pool funds regularly for shared purposes like savings, groceries, funerals, investments, or loans, fostering trust and financial cooperation
THEORY OF CHANGE <sup>9</sup>	A conceptual roadmap that explains how the organisation's intended impact will actually happen, the cause-and-effect logic by which organisational and financial resources will be converted into the desired social results
VILLAGE DEVELOPMENT COMMITTEES (VDCS) <sup>10</sup>	A body of community members constituted by the gram panchayat to lead the development of a village panchayat development plan (VPDP). VDC members collect data and identify gaps in the community and come up with a vision for the VPDP, which is then submitted for approval to the gram sabha (or a parallel collective mobilised by a nonprofit) to facilitate development in the community
VILLAGE SAVINGS AND LOANS ASSOCIATIONS (VSLAS) <sup>11</sup>	Self-managed and self-capitalised community-based financial groups that enable members to save money, access small loans, and benefit from social insurance

## Sources for Glossary of Terms

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## Methodology

We conducted our research for this report in three phases:

#### Phase 1: Secondary research

In this phase, we reviewed secondary literature on participatory approaches to measurement, evaluation, and learning (MEL), to understand best practices for assessing progress on CDC. We also reviewed past research by The Bridgespan Group on MEL, and collated insights from impact evaluation reports and annual reports shared with us by practitioners. Some of the research we drew upon includes:

- Scale and Sustainability: The Impact of a Women's Self-Help Group Program on Household Economic Well-Being in India
- FPOs in India: Creating Enabling Ecosystem for their Sustainability
- Creating Shared Identity on a Team
- The Role of Social Identity in Shaping Economic Choices
- Creating Skill Sets: Empowering Rural India
- Measuring What Matters
- A Learning Agenda for Community-Driven Development: Responding to Complex Contextual, Evaluation, and Inference Challenges
- Learning and Evaluation For Community-driven Systems Change
- Measuring and Evaluating Impact and Change From a Community-led Development Perspective
- Equitable Giving Toolkit
- Meaningful Measurement Playbook

## Past Bridgespan research

- Community-Driven Change: Demonstrating Impact in Africa and India
- Powered by the People: Community-Driven Change in Urban Informal Settlements
- A Practical Guide to Nonprofit Measurement, Evaluation, and Learning
- Measurement as Learning: What Nonprofit CEOs, Board Members, and Philanthropists Need to Know to Keep Improving
- How to Measure with Equity
- Measurement, Evaluation, and Learning: A Guide for Field Catalysts

## Phase 2: Interviews with practitioners

We conducted over 50 interviews with funders, intermediaries, and implementing nonprofits, as well as MEL experts to understand if and how they integrate a CDC approach in their work, and their best practices for measuring progress. For a full list of interviewees, please refer to the end of our article: How to Assess Community-Driven Change: Four Guiding Principles for Funders and Nonprofits.

## Phase 3: Validating insights

We validated the insights, frameworks, and metrics in this toolkit with experts and practitioners through 1:1 consultations and group discussions in India and Africa.

## Our Anchor Partners in the Community-Driven Change Initiative

Children's Investment Fund Foundation



**Global Alliance for Communities** 



Conrad N. Hilton Foundation



**H&M** Foundation

H&M FOUNDATION

**Humanity United** 



Rohini Nilekani Philanthropies



**Target Foundation** 



**Swades Foundation** 



**Veddis Foundation** 





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